OTC DISCLOSURE MANAGEMENT TIMELINE

Disclosure Begins

Inventor: Invention Disclosure

2 days

Staff Assistant Email*: Complete Or Incomplete

14 days

Licensing Manager: Preliminary Report*, (if positive, will include Request For Interview)

variable

Disclosure Complete: 120 days begins

30 days

Obligation Under IP Policy Met

6 months

Licensing Manager: Commercialization Plan* or Closure*

1 year

LM: Commercialization Plan Update* or Closure*

Repeats Until Commercialization Plan is Completed

LM: Final Report*

*Sent to Inventors, Department Head and relevant Administration